



PRIVACY POLICY

INTRODUCTION

This Privacy Policy ensures you are aware of how CDA Construction Products Pty Ltd securely treats your personal or protected information obtained from browsing our website. Personal information is considered any information you provide to us either expressly or indirectly from browsing our website. Our policy defines the processes and practices we have implemented to ensure your personal information is not mistreated in any way. The collection of sensitive personal information is restricted by the provisions of the Privacy Act. Such information would only be collected if it applies to the goods or services that we sell.

INTERNET ADDRESS/ACCESS

1. CDA Construction Products may temporarily store your internet address (IP) and the pages you access and a timestamp of when you accessed them to monitor user traffic through its website. We intend to use this data collected to generate statistics that aid us to deliver better web content services to our users.
2. CDA Construction Products promise not to distribute collected user information to any third party unless required by applicable government legislation.
3. When finished with collected data, CDA Construction Products promises to destroy your IP address and web page access information immediately.

COOKIES

1. When you arrive at our website, CDA Construction Products may issue you a per-session cookie. If your browser receives an alternate type of cookie, please report the incident to us at administrator@cdacp.com.au and we will investigate the matter.
2. CDA Construction Products will issue your web browser a per-session cookie for the purposes of tracking user sessions when you login to our online ordering system. Per-session cookies embed a small amount of data (usually a session identifier) during a browsing session and expire when you exit the browser.
3. CDA Construction Products cookies are strictly intended to store information pertaining to a user's session. Although unlikely, CDA Construction Products will condemn any party that intercepts or distributes malicious content via its cookies. If you experience unusual activity whilst browsing our website, please report the incident to us at administrator@cdacp.com.au and we will investigate the matter.

PERSONAL DATA

1. When you submit personal information to CDA Construction Products by filling out any online enquiry forms or emails, the requests are directly sent to our personnel.
2. All personal information received is retained for CDA Construction Products to fulfil the request being made. Unless required by applicable government legislation, we require your express permission to disclose your information to a third party.
3. Personal information may be securely retained for reference purposes and properly destroyed thereafter

EMAIL

1. In some parts of the website, CDA Construction Products will ask you for personal information, including your email address. Your email address will only be used for the purposes stated and will not be disclosed beyond CDA Construction Products without your express permission.
2. CDA Construction Products may contact you through your nominated email address. Unless prior consent is given, CDA Construction Products will not use your email address for anything other than to satisfy the purposes for which it was disclosed.
3. CDA Construction Products may contact you via your nominated email address for administration and sales purposes only.
4. CDA Construction Products promise not to distribute your email address to any other parties without prior consent from you.

NETWORK USAGE

Network data traffic to and from our web servers will be monitored at all times. If excess data traffic is detected, CDA Construction Products reserves the right to cancel any or all user requests. CDA Construction Products may log its data traffic and source IP addresses of any internet request. Such information would be protected and only disclosed to authorities or law enforcement bodies with a successful warrant application.

CREDIT CARD PAYMENTS

When you submit your order, you will be redirected to our secure payment gateway provider. They will establish a secure link with your browser using Secure Socket Layer (SSL) protocol which protects your confidential information as it travels to them over the internet. At no stage in the ordering process do we give them any information about you or your account stored in our online ordering system. The only exchange of information from us to them is your order total and your session id.

The only exchange of information between you and them should be your chosen method of payment and your credit card details. When the payment has been successfully received, they will send us a receipt number.

ACCOUNT TERMINATION

When your user account is terminated, we will retain your user details within the online system for a period of no longer than 12 months. The information is retained for the purposes of following up prior orders and resolving any discrepancies. Order details are retained for a period of up to 7 years or as required by applicable government legislation.

CONTACT US

Please feel free to contact us if you require further information or a clarification of any statements above.